

## UPPER POPPLETON PARISH COUNCIL

Official notice of the Upper Poppleton Parish Council meeting to be held via video conferencing at **7.00pm on Monday 13th July 2020**,  
Owing to Covid-19 Parish Council activities are restricted so the meeting will not be held at the Poppleton Centre. If residents would like to join the meeting via video conference, please contact the Clerk for details by midday on Monday 13th July.

### AGENDA

**20.077 – Co-option and introduction of a new Councillor**

**20.078 - To receive apologies and approve reasons for absence**

**20.079 - To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business**

**20.080 - To approve the Minutes of the Meeting held on 9 March 2020**

**20.081 - PUBLIC PARTICIPATION\***

**20.082 - To receive the City of York Councillor's report – for information only**

#### **20.083 - Planning Applications**

(a) To consider the following Planning Applications (*Note that the applications in italics have already been decided by CYC*)

- *Ref: 19/02384/FUL – Single-storey rear extension, 2no. dormers to rear and 2no. rooflights to front (part retrospective, resubmission) at 11 Sycamore View.*
- *Ref: 20/00080/FUL – Revision - Drawing no. 1006.002 revision F, Plans and elevations as proposed, revision F dated 19.03.2020 at 8 Beech Way.*
- *Ref: 20/00304/FUL - Conversion of the former stables to habitable annexe accommodation associated with Model Farm house to include internal and external alterations at Model Farm, The Green.*
- *Ref: 20/00379/FUL – Two-storey rear extension, single storey link-annex extension to rear, timber cladding and render to external elevations, re-cladding of roof and replacement windows throughout at Oberland, Hodgson Lane.*
- *Ref: 20/00516/FUL – Single-storey front, side and rear extensions, installation of render finish and cedar cladding, erection of detached garage to side with relocation of driveway to Cherry Grove, 1.8 metre-high timber fence to boundary at 5 Cherry Grove.*
- *Ref: 20/00637/FUL – Single-storey rear extension at Westholme, Hodgson Lane.*
- *Ref: 20/00646/FUL – Two-storey and single-storey rear extensions at 65 Station Road.*
- *Ref: 20/00678/FUL - Erection of 2no. dormer bungalows following demolition of existing bungalow at 11 Chantry Gap.*
- *Ref: 20/00752/FULM - Erection of 60no. affordable homes with associated infrastructure, including access, public open space and landscaping. Land at Boroughbridge Road west of Trenchard Road.*
- *Ref: 20/00817/FUL - Raising of roof level to form a two-storey house with 3no. dormers to rear, two storey extension to front, single-storey extension to rear and a two storey outbuilding to rear following demolition of garage at 163 Long Ridge Lane.*
- *Ref: 20/00868/TPO – Crown reduce by 25%, crown lift and thin Beech protected by Tree Preservation Order no. 2/1991 at 31 Willow Croft.*
- *Ref: 20/00955/TPO - Fell 2no. Silver Birch trees protected by Tree Preservation Order no.CYC406 at Cumbria Lodge Main Street*

- Ref: 20/00992/FUL - Dormer roof extensions to side elevations at 32 Dikelands Lane.
- Ref: 20/01107/FUL – Single-storey front extension to form additional garage space at Courtlands, Black Dykes Lane.
- Ref: 20/01165/TPO - Fell Horse Chestnut protected by Tree Preservation Order no. CYC405 at Thornfield House, Hodgson Lane.

(b) To note Local Authority Planning Decisions

#### **20.084 - Finance**

- (a) To receive a financial statement
- (b) To agree accounts for payment
- (c) To receive a report on income received
- (d) To confirm the subscription to the YLCA for 2020-21 - £568.00
- (e) To agree the Annual Governance Statement on the Annual Return
- (f) To agree the Statement of Accounts on the Annual Return
- (g) To agree to release the £1,000 provided in the budget for the Poppleton Under Fives
- (h) To confirm the release of the £200 provided in the budget for All Saints' churchyard grass cutting
- (i) To confirm that the lowest quote from Zurich Insurance for the insurance renewal be accepted
- (j) To consider a request for a further grant towards the All Saints Church grass cutting

#### **20.085 - To consider matters relating to the Village Greens, Allotments and Guild Hut**

- (a) To consider a report from the Greens Working Group
- (b) Trees
- (c) Events
- (d) Maintenance including
  - i. To ratify the change of the grass cutting contractor
  - ii. To consider quotations for resurfacing the entrance to the car park next to the Lord Collingwood
  - iii. To consider quotations for resurfacing the car park next to the Lord Collingwood
  - iv. To consider a request from the Methodist Church to rope off a section of the Green to enable the Under Fives' Play Group to continue during the renovation of the Hall
  - v. To confirm the refurbishing and repairing of the Parish Council's seats
  - vi. To confirm the purchase of bedding plants for the planters in the village
  - vii. To consider a request to put a new seat on Chantry Green
- (e) Allotments
- (f) Guild Hut

#### **20.086 - To consider matters relating to Highways, Footpaths, Lampposts & Signs**

- (a) To consider reports on vandalism
- (b) To receive other reports

#### **20.087 – To consider Councillor & Clerk training**

- (a) To approve Councillor Catterick's attendance at the YLCA's webinar on GDPR on 14<sup>th</sup> April 2020 (£15)
- (b) To approve Councillor Catterick's attendance at the YLCA's webinar on planning on 15<sup>th</sup> July 2020 (£22.50)

#### **20.088. - To seek clarification over the status of the two areas of land which the City Council has classed as village greens**

#### **20.089 - To discuss the ongoing problem with the blockage of School Lane**

**20.090 – To discuss the ongoing subject of opening the Station Coal Yard as a car park**

**20.091 – To appoint a representative for the Poppleton Community Trust**

**20.092 - To receive Committees' Representatives Reports**

- (a) Poppleton Community Trust
- (b) Youth Club
- (c) Village Show
- (d) YLCA York Branch
- (e) Any other meeting

**20.093 - To receive a report on Village Policing**

**20.094 -To receive the Clerk's Report on progress on the following:**

- (a) Moving the trough (Min. 20.058(c)i)
- (b) A request for a yellow line in front of Ingham House (Min. 20.058(c)iv)
- (c) The combined Parish Councils' website (Min. 20/063)
- (d) To note that the planned event on 8<sup>th</sup> May 2020 to celebrate the 75<sup>th</sup> Anniversary of VE Day was cancelled (Min. 20.065)
- (e) Duke of Edinburgh litter picking project (Min. 20.068a)
- (f) The renovation of the border in the car park next to the Lord Collingwood (Min. 20.068b)
- (g) The removal of the Lord Collingwood flashing lights (Min. 20.068c)

**20.095 - To note correspondence received**

**20.096 - To note forthcoming meetings**

**20.097 - To consider Minor Matters**

**20.098 - To consider new items for the next agenda**

**20.099 - To agree the date of next meeting**

Posted 7 July 2020

Signed *James Mackman*

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG  
Tel: 01904 399277 - email [clerk@upperpoppletonpc.org.uk](mailto:clerk@upperpoppletonpc.org.uk)